

PTO and Holiday Benefit Effective 7/1/17

District Manager and Salaried General Manager

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years	2 weeks	Thanksgiving and Christmas and 2(two)floating holidays *if hired Jan 1st- June 30th , you are eligible for 4 paid holidays in the first calendar year *if hired July 1st - Dec 31st, you are eligible for 2 paid holidays in the first calendar year **floating holidays may not be carried over from year to year
5-12 years	3 weeks	
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*no more than 40 hours of PTO may be carried over into the next year *Must be employed for 90 days before PTO eligible **Unused bereavement leave cannot be carried over	

Hourly Assistant Manager

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years	1 week	Thanksgiving and Christmas ***Holidays will be paid at 8 hours per day
5-12 years	2 weeks	
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*no more than 40 hours of PTO may be carried over into the next year *Must be employed for 90 days before PTO eligible **Unused bereavement leave cannot be carried over	

Hourly Shift Leader (Full Time/Benefits Eligible)

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years	2 days (16 hours)	Thanksgiving and Christmas ***Holidays will be paid at 8 hours per day
5-12 years	4 days (32 hours)	
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*Must be employed for 90 days before PTO eligible *no more than 40 hours of PTO may be carried over into the next year **Unused bereavement leave cannot be carried over	

Hourly Crew (Full Time/Benefits Eligible)

Years of Service	PTO Hours Accrued Annualized
0-5 years	2 days (16 hours)
5-12 years	4 days (32 hours)
	*Must be employed for 90 days before PTO eligible *no more than 40 hours of PTO may be carried over into the next year