

Crew Member Evaluation Five Guys

Employee Name _____

Date _____

Evaluation Period _____

(3 month, 6 months, annual)

FACTOR	DESCRIPTION	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	UNSATISFACTORY
QUALITY	Work performed according to standards & requirements					
EFFICIENCY	Amount completed in relation to standards					
DEPENDABILITY	Follow-through; complete work on time; punctual					
JOB KNOWLEDGE	Understanding of job functions and responsibilities					
ATTITUDE	Cooperative, flexible, ability to work well with others					
HOUSEKEEPING	Cleanliness, organization & order of work area					
RELIABILITY	Record of attendance & tardiness for work					
PERSONAL CARE	Grooming, dress, health, personal cleanliness					
JUDGEMENT	Ability to respond to varying situations & make sound decisions					

OVERALL PERFORMANCE SUMMARY (Circle One)

5 Excellent 4 Above Average 3 Average 2 Below Average 1 Unsatisfactory

Comparison to previous evaluation: Improved Same Not Applicable

Best qualities demonstrated: _____

How improvements can be made: _____

Comments: _____

Conducted by: _____

(manager's signature)

Acknowledged by: _____

(employee's signature)