

## 2022 PTO and Holiday Plan

### Salaried General Manager

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years (full time service)	2 weeks(80 hours)	Thanksgiving, Christmas
6 years + (full time service)	3 weeks (120 hours)	
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*no more than 40 hours of PTO may be carried over into the next year  *Must be employed for 90 days before PTO eligible **Unused bereavement leave cannot be carried over	

### Assistant Manager

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years (full time service)	2 weeks(80 hours)	Thanksgiving, Christmas
6 years + (full time service)	3 weeks (120 hours)	***Holidays will be paid at 8 hours per day
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*no more than 40 hours of PTO may be carried over into the next year  *Must be employed for 90 days before PTO eligible **Unused bereavement leave cannot be carried over	

### Hourly Shift Leader (Full Time/Benefits Eligible)

Years of Service	PTO Hours Accrued Annualized	Holiday Paid
0-5 years (full time service)	2 weeks(80 hours)	Thanksgiving, Christmas
6 years + (full time service)	3 weeks (120 hours)	***Holidays will be paid at 8 hours per day
Bereavement Leave for Immediate family member - 2 days paid **Immediate family includes: spouse, sibling, parents, children, grandparents and grandchildren	*Must be employed for 90 days before PTO eligible  *no more than 40 hours of PTO may be carried over into the next year **Unused bereavement leave cannot be carried over	

### Hourly Crew (Full Time/Benefits Eligible)

Years of Service	PTO Hours Accrued Annualized
1 years + (full time service)	1 week (40 hours)
	*no more than 40 hours of PTO may be carried over into the next year

Revised 1/2022

Items highlighted in yellow are additions to the plan for 2022